



Kangarootime

PARENT'S GUIDE

As a parent...

having a little one in childcare should be an easy, stress-free experience to manage.

With the KT Connect App, everything from check-in, billing, messages, and day-to-day activities are stored in one easy-to-use platform where you can keep track of your child's care while they learn and play.



GETTING STARTED

1. Download the app

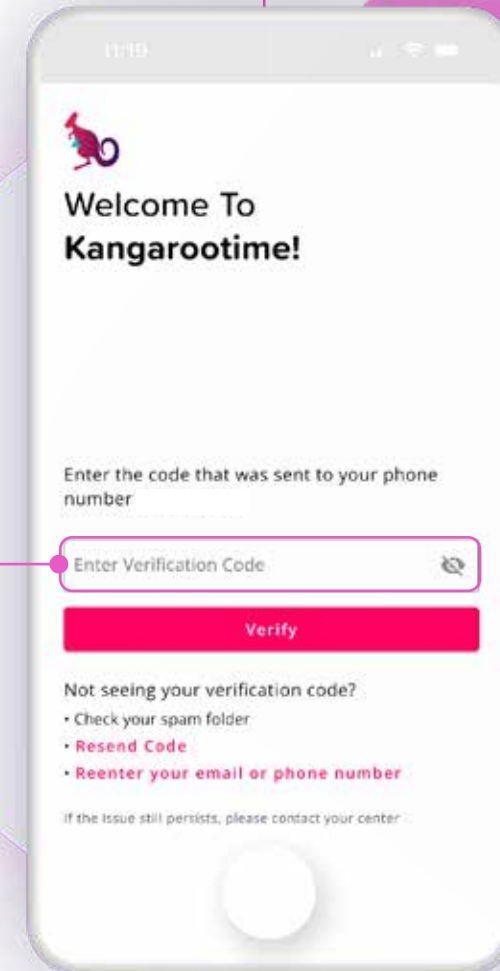
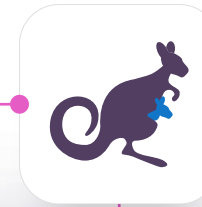
The Kangarootime KT Connect app is available for iOS and Android devices on the App Store and Google Play. Search for KT Connect and download the app.

2. Enter your verification code

After you download the app, enter your email address or phone number to receive a verification code. Once you receive the code, enter it in the app and click verify.

3. Select a PIN number

Be sure to set a PIN within the app for easy check-in/out of your child using the Kangarootime Kiosk. To change or set your pin, click the menu in the top lefthand corner and select Change PIN.



MAKING PAYMENTS

1. View your balance

Click the Accounts button within your KT Connect app. This is where you can see your balance, review itemized bills, manage autopay, and more.

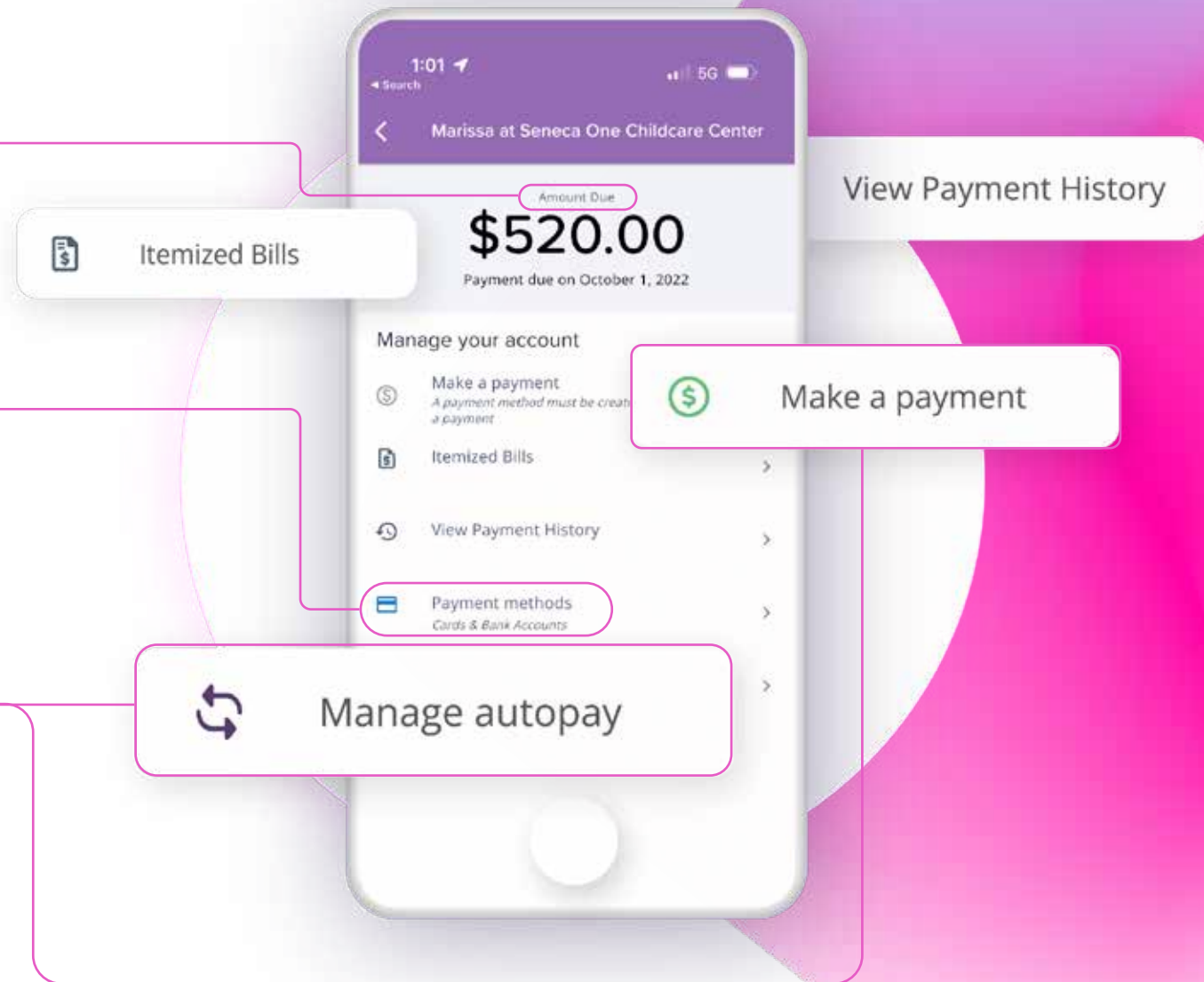
2. Add a payment method

Be sure to add a payment method prior to attempting to make a payment. Select Payment methods and complete the necessary fields to add a credit card or bank account.

3. Make a payment & setup autopay

Once your payment method is added, simply click make a payment. Review the amount, select your payment date, and choose your payment method. Click “Pay Now” to submit the payment. Or, you can set up autopay to automate the process of making payments, ensuring timely and hassle-free transactions.

Contact the center for policies regarding possible debit/credit card fees.



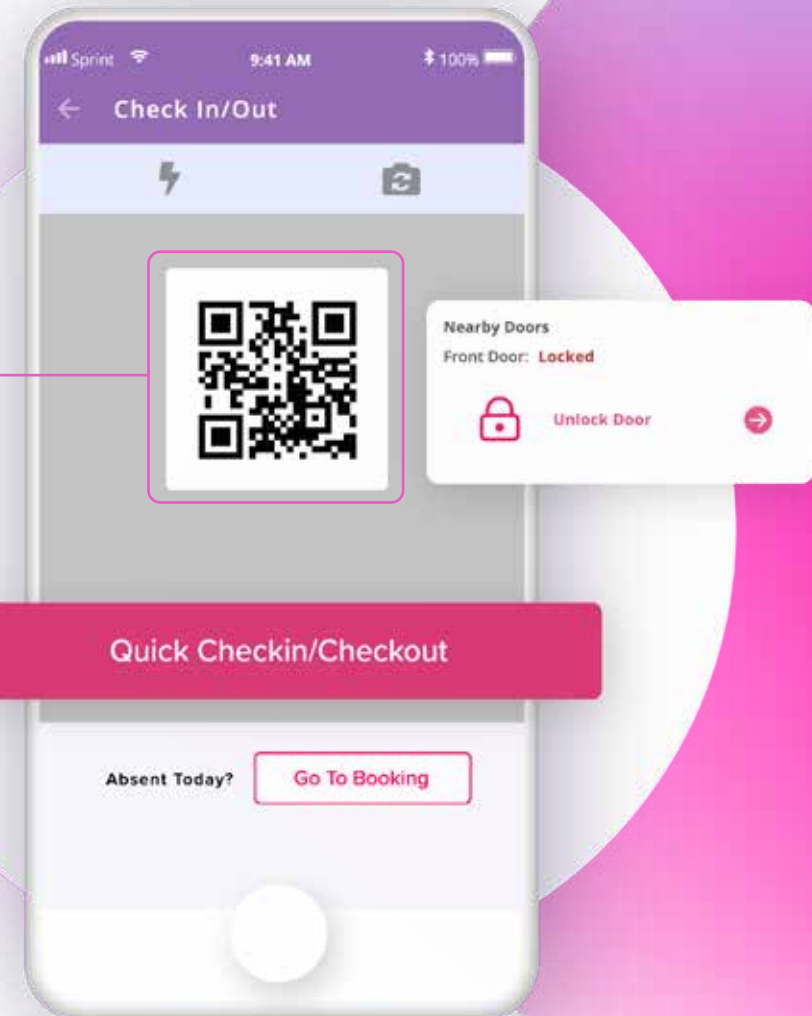
CHECK IN/OUT YOUR CHILDREN

1. Using the QR code

In your KT Connect App, click check in/out. Go to the center Kiosk and hover your camera over the QR code. Your child(ren) will populate on the screen.

2. Checking in or out.

Select Check In or Check Out depending on which action is needed. That's it! Your child is ready to be dropped off or picked up. Select Finished to return to the main screen.



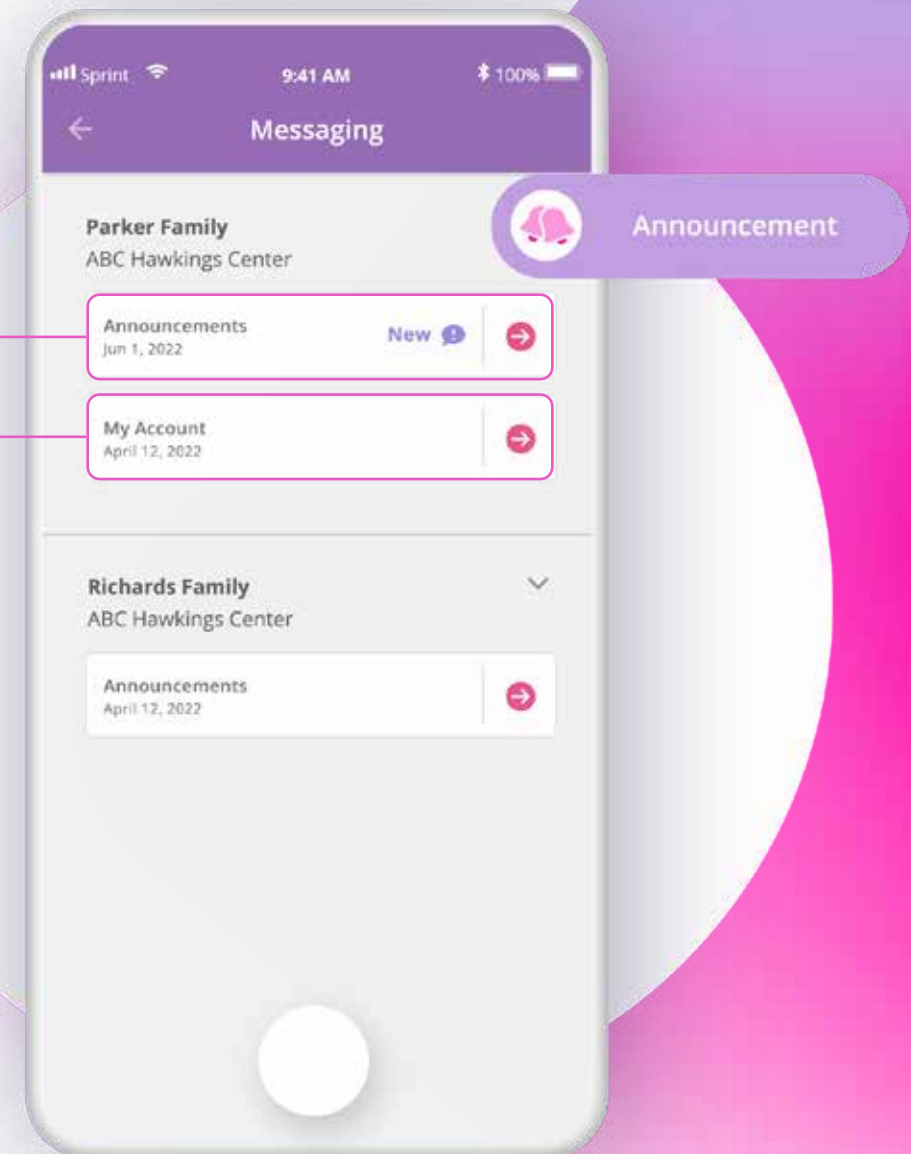
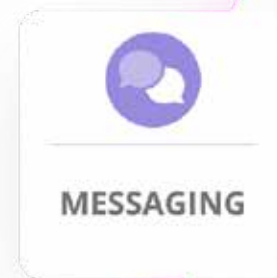
CENTER COMMUNICATION

1. Viewing a Center Announcement

Within your messaging tab, select announcements to view messages by date and time posted. Announcements are one-way messages that inform you of, for example, school closures, field trip reminders, or any sort of message that won't require a reply.

2. Using Account Messaging

Within Messaging, select My Account to view messages directly between your account and the center. Account messaging sends messages to the Primary Contacts on the account and parents may choose to have announcements and messages sent to Authorized Contacts as well.



GETTING IN TOUCH

Need more assistance?

If you need help using the app, or encounter any issues with its features, please reach out to our helpdesk with the email below:

helpdesk@kangarootime.com

